

St. John Campus
Grades PreK-2
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Defiance, OH 43512
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Defiance Catholic School
Strength for the Future

St. Mary Campus
Grades 3-6
702 Washington Ave.
Defiance, OH 43512
419-782-2751
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**DEFIANCE CATHOLIC SCHOOL TECHNOLOGY
ACCEPTABLE USE POLICY FOR FACULTY/STAFF**

PURPOSE:

The purpose of Technology at Defiance Catholic School is perceived as a tool for life long learning and to facilitate communications in support of research and education.

THE INTERNET:

The faculty/staff of Defiance Catholic School is offered access to the Internet as a means for gathering informational sources from distant computers to enhance the classroom curriculum. Defiance Catholic School believes this technology only begins to open the door to many advanced educational tools and will help propel our school through the communication age. Faculty/Staff is responsible for confirming that students know proper techniques and standards of Internet use before allowing student participation. They are also responsible for guiding student access to appropriate sections of the network and for assuring that students understand the consequences of misusing their technology privileges.

INTERNET SAFETY:

All student Internet access is filtered by our ISPs (MetaLink Technologies and NWOCA) as in accordance with the Children's Internet Protection Act. This blocks or filters access to sites that are obscene, contain pornography, or are harmful to others. Internet access by the faculty/staff may be exempt from this filter. In all circumstances, especially in this circumstance, the faculty/staff will give extra attention to accessing only appropriate websites.

ELECTRONIC MAIL (email):

Electronic mail accounts are provided to the faculty/staff solely for exchanging information consistent with the educational mission of Defiance Catholic School.

DISTANCE LEARNING:

Distance Learning is a way of acquiring information from professionals and other students from areas all across the United States. This way of learning serves as a significant source of communication with persons of various backgrounds and cultures. The faculty will enhance their classroom learning by offering Distance Learning opportunities to their students whenever appropriate.

EDUCATIONAL OBJECTIVES:

Electronic information research skills are now fundamental in education and future employment opportunities. Access to the Internet enables students to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging information with people around the world. Defiance Catholic School expects the faculty/staff to blend thoughtful use of the Internet throughout the curriculum and will provide guidance and instruction to students in its use.

PRIVACY IS NOT GUARANTEED:

Defiance Catholic School may, at anytime, monitor, inspect, copy, and review all faculty/staff computer activity to ensure that users are acting responsibly. All such information files shall be, and remain, the property of Defiance Catholic School. Privacy is not guaranteed.

September, 2005

ACCEPTABLE/UNACCEPTABLE USE:

The educational value of technology in the classroom is the joint responsibility of the students, parents, and faculty/staff of Defiance Catholic School. To ensure the safe use of technology for the students of Defiance Catholic School, faculty/staff must comply with the following terms and conditions.

ACCEPTABLE USE

Faculty/Staff shall:

1. Respect the privacy of files of other faculty/staff members.
2. Practice appropriate copyright procedures.
3. Approve all materials before allowing students to print.
4. Have students sign the Internet User log before each Internet session.
5. Allow the students to use the Internet for educational purposes only.
6. Use proper Internet etiquette (Netiquette). Be polite and appreciative that other users might have different views than your own.
7. Report any incident that breaches the Acceptable Use Policy immediately to the Principal.

UNACCEPTABLE USE:

Faculty/Staff shall not:

1. Allow students to access the Internet without a faculty/staff member in the classroom.
2. Visit Internet sites that contain obscene, hateful, or other inappropriate materials.
3. Give personal addresses or phone/fax numbers of any adult or student at the school.
4. Disclose any faculty/staff password or login name to students.
5. Install or download any software or large files without first consulting the technology coordinator.
6. Print unnecessary material.
7. Leave the Desktop/Finder exposed on any classroom computer.

I understand the significance of my responsibility in providing a safe and educational technology experience for the students at Defiance Catholic School. I have read and agree with the terms of Defiance Catholic School Technology Acceptable Use Policy for Faculty/Staff.

Name _____

Date _____